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| Minutes - Draft |
| **Almondsbury PPG Spring Meeting** |
| **18 April 2024 18:00** |
| **Attendees** |
| Nina Tilton (Chair), Paula Miles, Christine Thomas, Deb Davies, Fiona Phipps, Joan Davies, Maria McNally, Mike Farmer, Pat Hinton, Paula Vicary, Sue Hewson, Dr Jenny Lockey  |
| **Apologies** |
| Alison White, Helen Sanday, Richard Spence, Andy Mintram, David Rayfield, Pat Rayfield, Ed Vicary  |
| **Approval of minutes** |
| The minutes of the Winter meeting and the notes from the February Teams briefing were approved. |
| **Action Plan** |
| The Action Plan was reviewed and updated.  |
| **PPG diversity and geographical representation** |
| In the last meeting we discussed that the geographical representation on the PPG is skewed towards Almondsbury with not so much representation from the other villages. Also, the PPG is not fully representative of the diversity of the surgery patient population. The use of existing Facebook groups was discussed. A Patient Participation Group Facebook page exists.It was discussed that there are a number of people who don’t manage to attend the meeting. We will try to extend the Autumn meeting to be a hybrid meeting.**Action: Christine to post something about the PPG on the Olveston, Alveston and Hortham village Facebook sites.****Action: All to promote the PPG and suggest people volunteer****Action: Paula to contact the carers club to ask them if there is anyone who would like to join the group****Action: Paula to give us the statistics about the population of practice, such as age, gender, ethnicity, disability****Action: Nina to contact everyone to ask them to confirm that they would still like to be a member of the group.** |
| **Practice Update**  |
| Circulated in advance by Paula, and additional information added in the meeting.* Anima
	+ General feedback remains very positive at Almondsbury.
	+ Total Population = 27324 (Hanham Health)
	+ Almondsbury = 5856 / Hanham & Oldland = 21468
	+ No of patients registered with ANIMA = 22730 – approx. 83% of total Hanham Health Population
	+ Number of requests for Almondsbury last 30 days = 1197

 (Patient requests – 972 v Almondsbury staff requests – 225)* + Total requests for Almondsbury since new system; 16/8/23 = 9665

(Patient 7995 / Almondsbury Staff – 1670)* + 82% patient requests
	+ At the moment, everything is triaged on the same day
	+ Pharmacy First referrals have just started.
* Pilning Merge – delayed until at least 1st June 2024. Delays imposed by legal hold up on the transfer of the Pilning buildings. For now, the practice is still the responsibility of Montpelier Health although Hanham Health has provided occasional clinical support. Once the merger does take place Almondsbury staff may need to cover Pilning and visa versa, but this should strengthen the resilience of both surgery sites.
* Letter shared with patients from Hanham Health Partners – please see version sent out by Paula, shared on Facebook and website.
* Staff News:

Welcome to Dr Amrit Kundra who will join Hanham Health in August 2024. Dr Kundra will work primarily at Pilning and Almondsbury sites.There are some new faces on Reception, please welcome Cacey, Rebecca and Sally.Physio contract for Severnvale PCN is changing from Sirona to Pure Physio.Physio Clinics at Almondsbury to recommence soon.Current provision is from Severn View Family Practice (Tuesday) and Pilning Surgery (Thursday) on an appointment only basis. * Covid Spring campaign:

Starts 15th April 2024.Eligibility: 75yr+, immunocompromised individuals and older age care homes.Clinics at Almondsbury as follows:Tuesday 23rd April 16.30-18.00 - 45 patientsWednesday 24th Apil 10.30-12.30 - 60 patientsTuesday 30th April 12.00-14.00 - 60 patientsWednesday 1st May 10.30-12.30 - 60 patientsThursday 2nd May 11.30-12.30 - 30 patientsFriday 3rd May 10.00-12.00 - 60 patientsTuesday 7th May 16.30-18.30 - 60 patientsFriday 10th May 09.00-11.00 - 60 patientsTuesday 14th May 11.30-12.30 - 30 patientsTuesday 14th May 17.00-18.00 - 30 patientsFriday 17th May 10.30-12.30 - 60 patients*Post meeting note: Paula has confirmed that no car park marshalling help is required given the low numbers for each clinic. A massive thanks to those who offered help.*The telephone system router has been installed. It is expected that the new system will be live on 21st May.*Post meeting note from Paula:**“I can confirm that the videos are on the website and are in order (request from Mike Farmer).**I can confirm that we are now able to view the comments from the Friends & Family test and will monitor trends going forward - thank you for highlighting Deb.”* |
| **Summer meeting with Hanham PPG** |
| The suggestion of a joint meeting was made by the chair of the Hannam PPG. Their group is smaller, and they would like to discuss how we run and recruit (for example). **Action: Nina to discuss the agenda with the chair of the Hanham PPG****Action: Paula to arrange some refreshments for the joint PPG meeting****Action: If you can help set up the room, please let Nina know** |
| **Future Meetings** |
| 2024 meetings: Summer Monday 8.7.24 – joint with Hanham PPG (18:00 – 19:30) Autumn Tuesday 22.10.24 |

**The meeting closed at 7:30pm**